
Sources Professional Materials

Karen Antell, Editor

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RUSQ considers for review reference books and professional materials of interest to reference and user services librarians. Serials and subscription titles normally are not reviewed unless a major change in purpose, scope, format, or audience has occurred. Reviews usually are three hundred to five hundred words in length. Views expressed are those of the reviewers and do not necessarily represent those of ALA. Please refer to standard directories for publishers' addresses.

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The Academic Library Administrator's Field Guide. By Bryce Nelson. Chicago: ALA, 2014. 224 p. \$70 (ISBN: 978-0-8389-1223-2).

Library administration is a learned skill. Aspiring library leaders can certainly read about management theory in library school, but it's impossible for them to effectively navigate the terrain until they land that first job as an administrator and begin getting on-the-job training. That being said, some guides can help chart the way. *The Academic Library Administrator's Field Guide*, a new addition to the corpus, is an excellent resource for newbies and more experienced hands.

Author Bryce Nelson, an experienced library administrator in academic and K-12 library settings, has packed quite a bit of useful and thought-provoking information and advice into a small package. The *Field Guide* is organized under three general areas of administrative responsibility: political effectiveness, staff management, and supervision of basic operations. Each area contains brief chapters (generally 4-5 pages) focused on key topics, including organizational charts, hiring, communication, websites and social media, and assessment. Each topic is presented in a standard format: assertion (a conceptual statement about the topic), commentary (observations and context), application (examples of good practices), and reading (suggestions for further research). Although this structure is perhaps a bit formal, it does serve the purpose of helping the reader easily and quickly navigate to needed information within each section.

The author's own professional experience is apparent in his inclusion of some topics rarely featured in these types of guides, especially in the section dealing with staff management. For example, the chapter on tone discusses the need to encourage library staff to work well done and to be aware of prevailing staff morale. Far from being a "touchy-feely" subject, setting a positive institutional tone is an important part of an administrator's job and can improve overall effectiveness. Another is the chapter titled "Ending," which presents issues to consider as an administrator plans the potentially emotional and disruptive process of leaving his or her position.

As Nelson states in his introduction, the book is meant to be "an overview for busy leaders 'in the field' who realistically don't have much time to read, think, and talk about their work" (xi). For those times when administrators do have extra time to read and reflect, the "Reading" feature in each chapter offers quite useful lists of relevant and more comprehensive books, standards, guidelines, reports, websites, and journal articles.

As with most field guides, this book amply repays a thorough reading from cover to cover, but will also be profitably consulted for quick refreshers from time to time. Although some of Nelson's advice and observations will certainly be up for debate, especially among experienced administrators, they are good conversation starters. Primarily geared toward academic librarians, the *Field Guide* offers more general

management information useful for library professionals in other institutional settings as well.—*Jennifer A. Bartlett, Head of Reference Services, University of Kentucky, Lexington, Kentucky*

The Essential Lapsit Guide: A Multimedia How-To-Do-It Manual and Programming Guide for Stimulating Literacy Development from 12 to 24 Months. By Linda L. Ernst. Chicago: ALA Neal-Schuman, 2015. 276 p. Paper \$72 (ISBN: 978-1-55570-761-3).

Ernst brings her thirty-five years of experience to this update and compilation of two previous books: *Lapsit Services for the Very Young* and *Lapsit Services for the Very Young II*. Ernst's prose is very accessible and engaging, and the book's structure guides the progression of learning for the librarian who uses it.

The book is divided into two parts. In the first part, "Program Foundations," Ernst provides a brief and clear discussion on current brain research and its implications for librarians and library services. Next, she discusses the audience for lapsits: not just the child, but the caregiver, librarian, and library staff. Ernst devotes space to the families of special needs children, teen parents, grandparents, and bilingual families. The third chapter, which discusses outreach services, facilities, collections, partnerships, funding, and grants, is full of ideas to spark librarians' imaginations so they can apply these ideas in their own communities.

The second part of the book, "Program Building Blocks," will help the librarian build a lapsit program in the library. Chapter 4, "The Play's the Thing—Books, Rhymes, and Programs," will become the most well-thumbed portion of the book. This chapter begins with planning the story time and covers many things to think about, such as scheduling, program set-up, and adult education. Following this, the author includes an annotated bibliography covering suggested themes and tips for how to engage the audience for each of 180 books. Next comes an extensive catalog of rhymes, some of which marked with icons indicating that are also included as mpg files on the book's online companion site. But best of all is a series of programs by theme, complete with every book, rhyme, and song listed: a perfect introduction to help a new librarian to get started quickly, but also a way to provide new ideas for the experienced librarian. The last program suggests basic scripting for the presenter to use. In the final chapter, the author discusses the use of a variety of enhancements including music, puppets, flannel board, and props, as well as ideas for other creative activity programs for this age group. The book's appendix includes examples of handouts and templates that are helpful as a starting point. Each chapter is followed by bibliographies of books, articles, e-resources, and resource lists. "Multimedia" is part of this book's title, and it does not disappoint: in fact, "multimedia" might just be the most valuable aspect of the book. ALA Editions has provided a companion website where librarians can access a bibliography of chapter resources in PDF form, all the rhyme and song lyrics in a Microsoft Word document,

downloadable PDFs of all the handouts and activities from the "enhancement" section of book, and, best of all, mpg files of the author performing some of the rhymes and songs included in the book. What a gift for the musically challenged librarian! These awesome resources are found at <http://alaeditions.org/webextras>.

This book should be one of your public library's most used resources. *The Essential Lapsit Guide* provides the building blocks for a successful lapsit program in any public library. It provides a starting point for new librarians and a refresher course for the more experienced. Long after librarians use this book to develop their story time program, the information will give them confidence to continue building their own "library" of lapsit programs. A must-have for every public library in the business of early literacy.—*Jenny Foster Stenis, Readers Services Manager, Pioneer Library System, Norman, Oklahoma*

Experiencing America's Story through Fiction. By Hilary Susan Crew. Chicago: ALA, 2014. 208 p. Paper \$57 (ISBN: 978-0-8389-1225-6).

This book is packed full of historical fiction titles to incorporate into curriculum, aid in collection development, or to assist with reader's advisory. Organized chronologically, the book begins with the colonization and settlement of America and proceeds through contemporary America, which, according to the author, begins in 1980. The author ends with a bibliography and an index that includes authors, titles, and major historical events.

The book's nine chapters are divided by time period. Some chapters include novels that cover the entire period. All of the chapters cover the major events of the time period, such as westward expansion, Native American history, civil rights, and so forth. Young adult books are listed first, and each annotation includes publisher information, grade recommendations, awards, a summary, and at least two discussion questions. Adult fiction books are listed next, and the annotations include the same information about each novel, except for award information. The author does an admirable job of including well written books appropriate to the time period, such as *Two Girls of Gettysburg*, by Klein, for the Civil War section and *Code Talker*, by Bruchac, for the section on World War II. The only section that is lacking is the final chapter on contemporary America, which includes titles about the Iraqi War and immigrant and minority experiences.

This book is ideal for secondary and postsecondary librarians to use as a tool for collaboration with history teachers. It will also be useful in collection development. History departments that wish to add fiction to their curriculum would also find this a helpful, well-laid-out resource. Even public librarians could find this useful in choosing books for historical fiction book clubs for teens and adults.—*Melanie Wachsmann, Reference/Teen Librarian, Lone Star College-CyFair Branch Library, Cypress, Texas*